**2015 COLA MASS CHANGE TIMELINE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **November 2014** | | | | | | |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  |  |  |  |  |  | **1** |
| **2** | **3** | **4** | **5** | **6** | **7** SI recipients w/ patient liability report mailed to field – for manual processing. | **8** |
| **9** | **10** SSA amounts recalculated overnight and stored for processing. | **11 Holiday** | **12** | **13** | **14** | **15** |
| **16** | **17** | **18** | **19** | **20** | **21** Stored SSA amounts processed and Medicare updated overnight. | **22** |
| **23** | **24** SSI amounts updated overnight for FA. HCBS case manager notices mailed to field. | **25** SSI amounts processed for FA report. | **26** | **27 Holiday** | **28 Holiday** | **29** |
| **30** |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **December 2014** | | | | | | |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
|  | **1** | **2** | **3** | **4** | **5** | **6** |
| **7** | **8** | **9** | **10** | **11** | **12** SSI overpay recovery report for FA mailed to the field. | **13** |
| **14** | **15** Last day to delete delayed FA/MS notices. | **16** Delayed FA/MS notices mailed. | **17** | **18** 10 day change & 10 day closure notice. | **19** | **20** |
| **21** | **22** | **23** | **24 Holiday (afternoon only)** | **25 Holiday** | **26 Holiday** | **27** |
| **28** | **29** | **30** | **31** |  |  |  |

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| --- | --- |
| Pre-mass change processing window (head start) | 11/12/2014 through 11/21/2014 |
| Mass change processing window | FA: 11/24/2014 through 12/15/2014 |
| MS: 12/02/2014 through 12/15/2014 |
| Post-mass change processing window (additional days) | 10 day closure & 10 day change through 12/18/2014 |